



the **skills** network

English and Maths E-Learning

Underpinning Functional Skills Qualifications
and Continuous Professional Development



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Course overview



Our Functional Skills courses can equip learners with anything from Entry Level to Level 2 knowledge of the following topics: reading, writing, speaking and listening, numbers, measure, and handling data.

According to the National Literacy Trust, 16% of adults are 'functionally illiterate'. With other studies suggesting that up to a quarter of adults have math skills below that of a nine year old, it is more important than ever to provide a basic source of English and Maths learning for these individuals.



Who is suitable?

This course is ideal for learners who wish to improve their English and/or Maths skills. Our e-learning resources are sequenced to challenge the learner and maximise the development of crucial skills for work and life.

Learning method

Studying via distance learning means you can choose when and where you study. We ensure you get all the support you need throughout your course in the form of a personal Tutor and a Learner Support Advisor.

This course is available:

 **Online**



Benefits

- **Full access to our e-learning solution which develops your knowledge to help you achieve the nationally recognised Functional Skills Maths and English qualifications**
- **This interactive course is delivered via distance learning, allowing you to choose when and where you study**
- **Our activities are designed to help you apply learning to real life scenarios**
- **Study will enhance both your personal skills and professional development**
- **The course will be individualised for you via diagnostic assessment to focus on any gaps in knowledge**
- **Personal tutors are assigned to you to ensure you have the support needed to succeed.**





What you will learn

Functional Skills Maths and English include three key modules in each area.

Learners will work through all three modules in each area to fully prepare themselves for their Functional Skills examinations. Each module includes practice assessments, challenging activities and reflective learning to allow learners to develop the crucial knowledge and skills needed to pass their exams successfully.

English Modules

- **Reading**
 - » Identifying and distinguishing between facts, opinion and bias
 - » Purposes of texts
 - » Textual features and devices
 - » Linguistic techniques
 - » Comparing and contrasting texts
- **Writing**
 - » Punctuation, grammar and sentence structure
 - » Spelling
 - » Formal and informal language
 - » Layouts, format and structure of texts
 - » Writing texts
- **Speaking and Listening**
 - » Identifying and following information from various texts
 - » Communicating information, ideas and opinions clearly
 - » Making relevant and constructive contributions.

Maths Modules

- **Numbers**
 - » Positive and negative numbers
 - » Decimals, fractions and percentages
 - » Ratio, inverse and direct proportions
 - » Multiplying and dividing by 10, 100 and 1000
- **Measure**
 - » Time and money
 - » Converting between measurements
 - » Perimeter, area and volume
 - » Shapes
 - » Scale
- **Handling Data**
 - » Averages (mean, median, mode and range)
 - » Probability
 - » Graphs